RTI Application Form  
FORM ‘A’  
See Rule 3(1)  

To  
The Public Information Officer/  
Assistant Public Information Officer  

1. Full Name of The Applicant : ________________________  
2. Father Name/Spouse Name : ________________________  
3. Permanent Address : 
   : 
   : 
4. Correspondence Address : 
   : 
   : 

5. Particulars of The Information Solicited  
   a) Subject Matter of Information (*) : ________________________  
   b) The period to which information relates (**) : ________________________  
   c) Specific Details of Information required (***):  
      
      
      
      
      
      
   d) Whether information is required by Post : 
      or in person (the actual postal fees shall be included in additional fee in providing the information) : 
   e) In case by Post (ordinary/registered or speed post) : 

6. Is this information not made available by public authority under voluntary disclosure? : 

7. Do you agree to pay the required fee? : 

8. Have you deposited application fee? : 
   (If Yes, Details of such deposit) : 

9. Whether belongs to below Poverty Line category? : 
   (If yes, you furnished the proof of the same with application?) : 

Place: ________________________  
Date: ________________________  

Signature of Applicant  

(* ) Broad Category of the subject to be indicated (such as grant of government service matters/Licenses etc.)  
(**) Relevant period for which information is required to be indicated.  
(***) Specific details of the information are required to be indicated.
FORM “B”  
[See rule3 (2)]

Acknowledgement
Office of the State Public Information Officer

Received the application form from

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Seeking information on (Subject to be specified)

|                        | : ___________________________ |
|                        | : ___________________________ |
|                        | : ___________________________ |
|                        | : ___________________________ |

Vide Diary No.: ___________________________ Dated: ___________________________

Place
Date

Full Name of State Public Information Officer/
State Assistant Public Information Officer

Designation and Seal